Dear Students and Exchange Scholars attending U.S. schools:

Congratulations on your acceptance to an American educational institution and on obtaining a U.S. visa at one of the U.S. Consular Sections in the People's Republic of China. We sincerely hope that you are finding studying in the United States to be a rewarding experience!

Many of you will be traveling back to China during the school break and may need to renew your student visas. We are contacting you to inform you about a convenient visa renewal service available at all of the U.S. government's visa processing offices in China. The service is called the "drop off renewal" and allows students and exchange scholars to renew their U.S. visas without having to wait in line or go through another interview.

The process works like this: After filling out the DS-160 online application form and paying the MRV fee, holders of valid (or expired for less than one year) F1 and J1 visas who plan to return to the U.S. to continue their studies can drop off their passports and application materials at your nearest CITIC Bank Frequent Traveler Acceptance location (for a list of CITIC bank locations serving the U.S. Embassy in Beijing and our consulates please see their website at http://www.ecitic.com/bank/personal/chuguo/32.htm). This option saves you a trip to the nearest U.S. Consulate or Embassy, as well as saves you time waiting in line for another visa interview! This option is only available to you if you travel back to China and need to reapply for the same type of visa. It is not possible to mail your passport from the United States for renewal.

Complete information about the drop off renewal service can be found online at http://beijing.usembassy-china.org.cn/niv_renewal.html. One important thing to note: No one will be refused a visa on the basis of the paperwork submitted through the drop off renewal program. While most visas can be easily renewed on the basis of the submitted documentation, if there are questions or concerns about your case, you will be invited for an interview so that you can explain.

Please do not respond to this email, as we are unable to receive inquiries at this email address. For general information about visas see our website at http://beijing.usembassy-china.org.cn/niv info.html.

If you need to renew your visa, please take advantage of this convenient and time-saving program. Best of luck with your studies!

Sincerely,

The American Embassy and Consulates in China